



## **PMETB National Survey of Trainers 2008**

### **Briefing Note 3: Data corrections**

#### **Introduction**

Dear Colleagues

Many thanks for responding to Briefing Note 2. We have sent all the direct emails for this survey, as per the details available here:

**<http://www.pmetb.org.uk/trainersurvey>**

This note covers the procedures for correcting the data used for this exercise. In total 11, 875 records were processed; of these 2,204 are not usable. This is error rate of 18.6%.

#### **GP trainers**

These data came from the PMETB approvals team and they will be contacting deaneries regarding corrections to this dataset, which they will pass on to the surveys team.

#### **Consultant data – your deanery’s response to Briefing Note 2**

Please log on to the reporting tool, two tables are available to download here:

**<http://reports.pmetb.org.uk/TableDownload.aspx>**

Trainer Survey 2008: Excluded consultant records

Trainer Survey 2008: Consultant Email Errors



## Trainer Survey 2008: Excluded consultant records

This contains records that could not be used as detailed in Table 1

Table 1 Excluded records

Reason for exclusion	N
Duplicated as record in approved GP Trainer database	20
Duplicate	489
No Email	302
Not Unique Email	125
Dentist	63

Records with no email or no unique email require action to ensure these people are included in the survey.

## Trainer Survey 2008: Consultant Email Errors

This contains 1,205 records for which we received an error. In all cases we need a correct email address.

### Submitting your corrections

- Do not overwrite existing data, add a column marked NewEmail.
- The data must be submitted as an Excel file by uploading it to the form here: [https://forms.pmetb.org.uk/ShowForm.asp?fm\\_fid=51](https://forms.pmetb.org.uk/ShowForm.asp?fm_fid=51). This will ensure they are transmitted encrypted (https).
- The password for this form is \*\*\*\*\*
- **Responses must be received by 30 April at the absolute latest.**

### Next steps

We will commence cascade emails from 2 April 2009. Once all the cascade emails are sent response rate data will be made available in the table downloads section.

### Queries

To help manage the volume of queries and ensure everything is answered please raise queries using this form:

[http://forms.pmetb.org.uk/ShowForm.asp?fm\\_fid=42&frm=TR](http://forms.pmetb.org.uk/ShowForm.asp?fm_fid=42&frm=TR)

This form can be accessed from  
<http://reports.pmetb.org.uk>



and

[www.pmetb.org.uk/pmetbsurveys](http://www.pmetb.org.uk/pmetbsurveys)

Kind regards

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